



CITY OF SAN JOSÉ, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

AMENDED AGENDA CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting**

**New City Hall, 200 East Santa Clara Street
4:00 p.m. City Council Chambers February 1, 2007**

ORDER OF BUSINESS

ROLL CALL

ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF THREE ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. Hiring Summary – Memorandum from Employee Services Department (ES) dated January 24, 2007, listing complaints about hiring issues and a summary of hiring activity for the period July 2, 2006, through December 30, 2006, for filing.

2. Minutes for approval:
 - a. December 7, 2006
 - b. December 14, 2006
 - c. January 11, 2007
3. Employee Services Report dated January 24, 2007 listing the following amendments to the classification plan for filing.
 - a. New Class Specifications
 1. Principal Permit Specialist (3901)

END OF CONSENT CALENDAR

4. Hearings to be scheduled:
 - a. Scheduling of the appeal of suspension of Raymond Pena, Police Officer (2215). Written time waiver filed. (Hopper/Peterson)
 - b. Rescheduling the appeal of termination of Luis Perez, Parking and Traffic Control Officer (2451). Hearing of January 17, 2007 canceled. Written time waiver filed. (Hopper/Icaza)
5. Request of the City Clerk's office to earmark \$3,075 of the Civil Service Commission budget for use by the City Council Salary Setting Commission.
6. Request by Melanie Harmon, Account Technician with the Department of Parks, Recreation and Neighborhood Services, requesting a formal review of the hiring practices in regards to the minimum qualifications and suitable substitution for Analyst I/II. Continued from December 7, 2006.
7. Request for investigation of the Environmental Services Department in regards to the position of Senior Environmental Inspector. Deferred from November 2, 2006.
 - a. Correspondence from David S. Wall. Continued from October 5, 2006.
 - b. Correspondence dated October 5, 2006 from Jon Max, Reger, et al.
 - c. Human Resources memorandum dated October 25, 2006 regarding the Senior Environmental Inspector Recruitment Complaint.
8. Human Resources subcommittee final report on the Information Technology Investigation. No action to be taken.

9. Quarterly verbal report of the Employment Oversight Committee (EOC).

ORAL PETITIONS

ADJOURN to February 6, 2007 at 6:30 p.m. to hear the appeal of demotion of Phil McGinnis, Senior Environmental Inspector (5223) (Hopper/Buchanan)